For all enquiries relating to this agenda please contact Rebecca Thomas (Tel. 01443 864245: Email: thomar7@caerphilly.gov.uk)

Date: 10th September 2008

PLEASE NOTE DATE AND LOCATION

Dear Sir/Madam,

A meeting of the **Corporate Health and Safety Committee** will be held at the **Council Offices**, **Penallta House (Ebbw Room)** on **Monday**, **15th September 2008** at **10.00 am** to consider the matters contained in the following agenda.

Yours faithfully,

Stuart Rosser CHIEF EXECUTIVE

AGENDA

- 1. Declarations of Interest.
- 2. To approve and sign the following minutes:-
 - (1) Corporate Health and Safety Committee, held on 18th June 2008 (minute nos. 1 10, on page nos. 1 5).
- 3. To receive and consider the following reports:-
 - (1) Draft Corporate Health and Safety Contractor Management Arrangements;
 - (2) Draft Noise at Work Policy and Corporate Management Arrangements;
 - (3) Accident Statistics Report;
 - (4) Recent Legionella Concerns;
 - (5) Recent Asbestos Incidents.
- 4. To receive and note the following information items:-
 - (1) Corporate Health and Safety Group;
 - (2) Recent HSE Updates;
 - (3) Health and Safety Audits.

Circulation:

Councillors P.J. Bevan, J.O. Evans, D.T. Hardacre, A.G. Higgs, C. Hobbs, A.J. Pritchard, L.R. Rees

Trade Union Representatives

Appropriate Officers